

Send a group to Way to Umrah

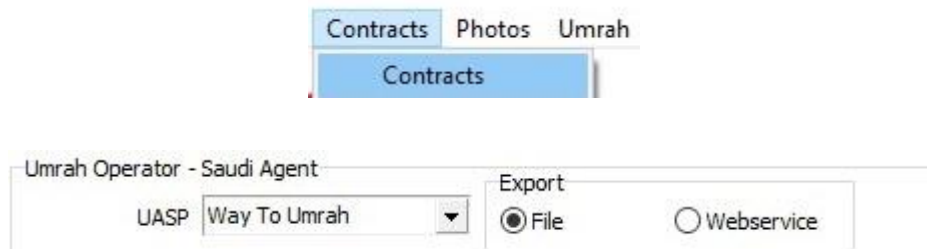
There are two methods to send a group to Way to Umrah UASP

Method 1 – By using file export

Make sure that File option is selected in contract window

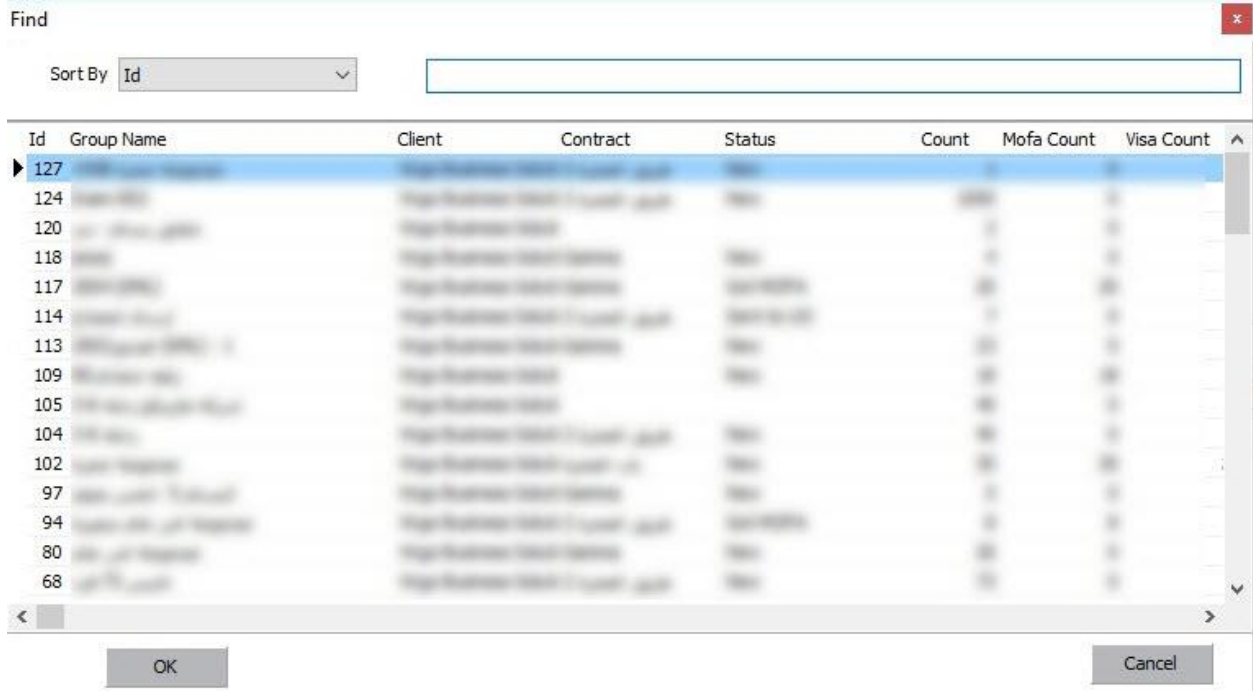
To learn how to set contract parameters enter this link

<http://goo.gl/bjCREM>



Open the Group window and find the desired group

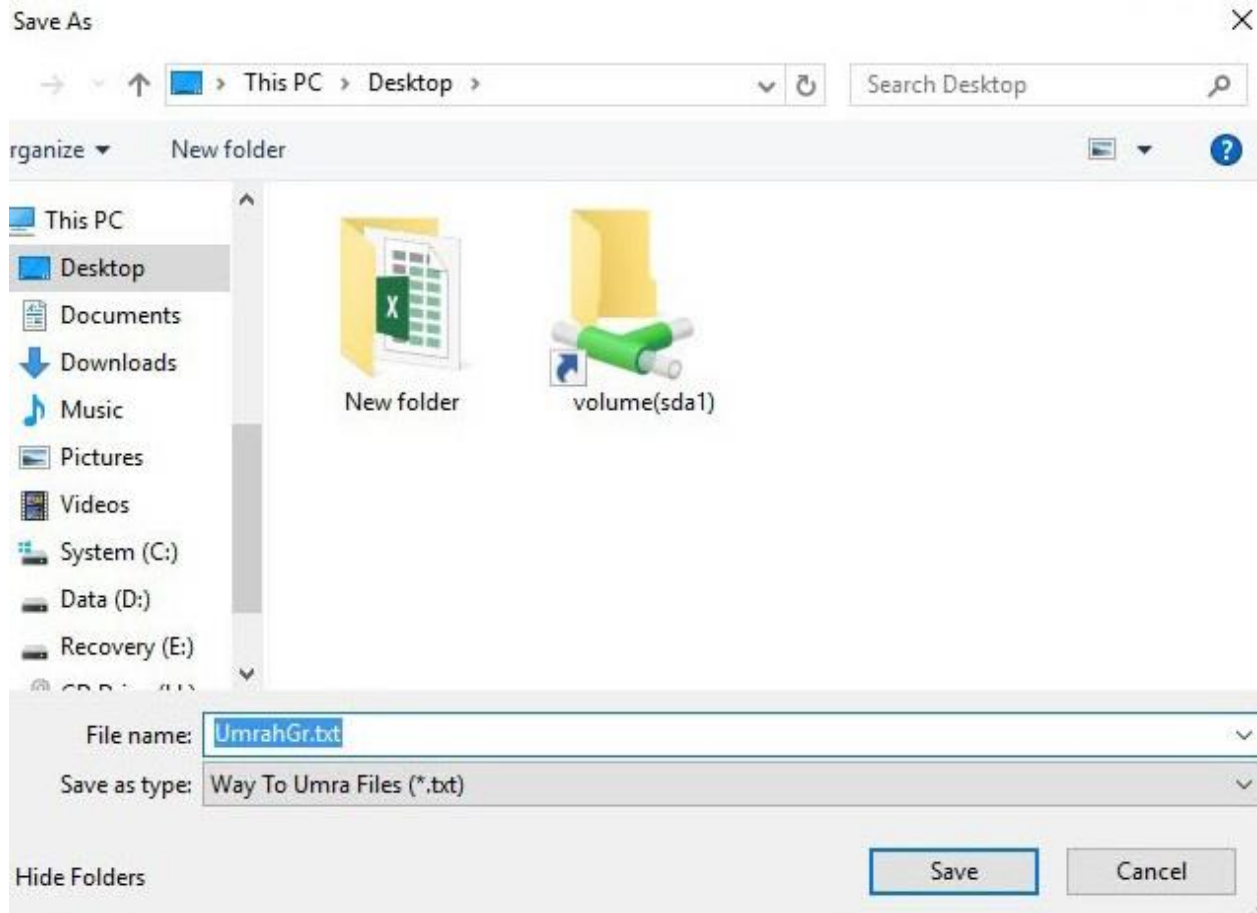




Make sure that correct contract is selected then click Send to UASP



Save dialogue will appear to save a TXT exported file



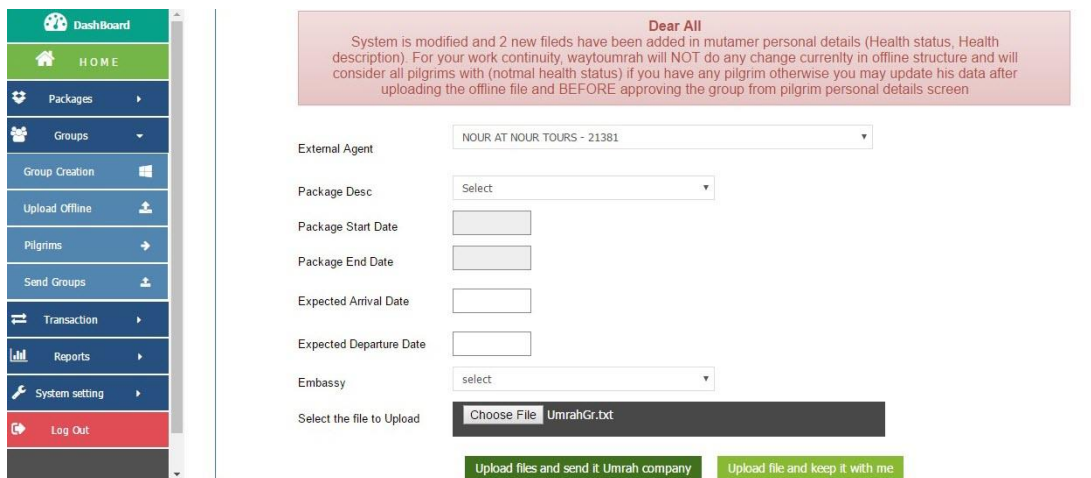
Confirmation message box will appear after saving the file



Open Way to Umrah website and choose from side menu (Groups > Upload Offline)



Fill up the required data Package Desc, Expected Arrival Date and Embassy then choose the previously saved file and click Upload Files and Send it Umrah Company



then choose **Upload files and send it Umrah company** to send directly to Umrah company

or choose **Upload file and keep it with me** to save without send to Umrah company and allow you to modify it

