Get MOFA & Border Number from Way to Umrah

Enter Way to Umrah website

From side menu choose (Reports > MOFA > MOFA Report)

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Select the wanted group, then click Display Record

Click Export to Excel in the bottom of page to download exported MOFA file

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Pilgrim Name	Pilgrim ID	Age	Date of Birth	Group Name	Passport No	MOFA Number	Issue Date	Embassy	Pkg Code	Relation	Nationality	Address	Sub Agent Name	MOI Number
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Save file window will appear

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In Virgo Offline open the same group, select all Mutamers in the group then click Import MOFA

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[]	Pas	sport	Number	AFu	ll Name		Nationality	Birth Dat	e Mofa		E-Number

Import window will show where you can browse for the Excel exported file

Select WTU template

Columns are (Passport Number = F, MOFA =G, Border Number or (MOI Number) =O)

File Name : Template :	C:\Users\Virgo\Desktop\Exported_27.03.2016.xls							
	WTU	~	Passport Number :	F	~			
			MOFA :	G	~			
			Border Number :	0	~			

These columns can be verified in the EXCEL file

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2 UASP : Arabian Services G 3 Umrah Operator: 207 - AFWAJ 4 External Agent: 5 5 Group: 6 6 Print Date : 3/3/2016 3:30:03	MOFA roup - WayToUmrah.com PM	Report		
7 Pilgrim Name Pilgrim ID Age Date of B	irth Group Name Passport No MOFA N	Jumber Issue Date Embassy	Pkg Code Relation Nati	onality Address Sub Agent Name MOI Number
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After making sure that columns choices are correct according to the file, Click Import

MOFA will appear in column MOFA in the group as shown

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Note If MOFA numbers aren't displayed, click Refresh

Note you must have Microsoft EXCEL installed