



## Create group and group default fields

Group window can be entered from Virgo Offline main window

Group default fields are the data used when creating new group; such as embassy, marital status, nationality, country, passport type, passport issue place, birth place, current city, profession and travel date

**Umrah Group**

File View Passport MOFA Import Export Print

Client: Virgo Business Solution R Contract: 2 طريق العمرة Date: 08/10/2016 Ps

Group Name: 71 Group Status: New UASP Group: 0 Invoice: 0

Notes: [Empty text box]

Import Offline file Export to Offline Import MOFA Send To UASP Operations

Data: [Empty text box] F3 Search of Group

### Group default fields

Embassy In: [Dropdown]

Travel Date: 18/10/2016 Arrival Date: 18/10/2016 Departure Date: 02/11/2016

Passport Type: Normal Marital Status: Other Education Level: Other File No: [Text]

Makkah: Hotel Name: [Text] Night Count: 0 Nationality: Kuwait Prev. Nationality: Kuwait Country: Kuwait

Checkin date: 08/10/2016 Birth Place: [Text] Place of Issue: [Text] Address City: [Text]

Profession: [Text] Package: [Dropdown] R

Madina: Hotel Name: [Text] Night Count: 0

Checkin date: 08/10/2016 Day Count: 0

New Passport (F2) Insert Passport Edit Passport (F4) Delete Passport Refresh Move Passports Copy Passports Find Passport

New Delete Modify Add Find (F3) Exit

**Note: when you have "Bab Al Umrah" contract you should select Package and travel date when you create the group**

For more Information and Inquiries Please Contact

### Turkey

Main Office Çekmeköy 34782 İstanbul, Turkey

+90 216 641 11 16  
+90 541 978 40 44

### Egypt

31 El Naser Street, New Maddi, Cairo, Egypt

+20 2 2517 4579 +20 2 2517 4578  
+20 10 1212 1146 +20 10 1212 2321